



OFFICE USE ONLY  
Applicant number

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Ruach City Church, Academy of Learning, 122 Brixton Hill, London SW2 1RS  
Website: [www.ruachcitychurch.org](http://www.ruachcitychurch.org) | Email: [RCBI@ruachcitychurch.org](mailto:RCBI@ruachcitychurch.org) | Tel: 020 8678 6888

**Please complete all questions fully and tick the boxes, where appropriate.  
If hand written, please use a black pen and write clearly.**

### 1. Personal details

Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Elder <input type="checkbox"/> Pastor <input type="checkbox"/> Rev <input type="checkbox"/> Other _____	
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (XX/XX/XXXX): _____
Surname:	First name:
Address:	
City:	Post Code:
Mobile number:	Home number:
Email address:	
Are you a Partner (member) of Ruach City Church? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<p><b>Ethnicity:</b></p> <input type="checkbox"/> White <input type="checkbox"/> White other <input type="checkbox"/> Irish <input type="checkbox"/> Black British <input type="checkbox"/> Black Caribbean <input type="checkbox"/> Black African <input type="checkbox"/> Black other <input type="checkbox"/> European <input type="checkbox"/> Asian <input type="checkbox"/> Mixed <input type="checkbox"/> Other (please state) _____
<p><b>Medical/Disability:</b> Do you have a medical condition, disability or special need, which would be helpful for us to be aware of? <input type="checkbox"/> Yes <input type="checkbox"/> No          If yes, please specify: _____          Please explain any support needs that you would like us to consider, e.g. dyslexia? _____          _____          _____</p>
<p><b>Language:</b> Is English your first language? <input type="checkbox"/> Yes <input type="checkbox"/> No          If no, what is your first language? _____</p>
<p><b>Support:</b> Do you have any other support needs, e.g. IT skills, reading, writing?          _____          _____</p>

## 2. Spiritual

How long have you been a Christian? \_\_\_\_\_

Are you water baptised?  Yes  No

Are you Holy Spirit filled?  Yes  No

Name and address of the church or fellowship with which you are a partner/member and for how long?

If less than 1 year, name of previous church you have attended and dates?

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What ministries/teams do you currently serve in or have been involved in?

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Please give details of your experience in Christian work (e.g. preaching, teaching, evangelism, missions etc.):

Please give details of any biblical or Ruach courses/training you have attended:

Please explain briefly what Jesus Christ means to you:

### 3. RCBI Course / Course Fee

Please tick the appropriate box of the RCBI course you are applying for:

- Certificate in Practical Theology (CPT)**
- Fast Track Leadership Programme (FT)**
- Hermeneutics and Homiletics (BPS)**
- Introduction to 5-Fold Ministry Gifts (IFFMG)**

Have you recently completed an RCBI course?  Yes  No - If yes, please provide the name of the course: \_\_\_\_\_

Are you currently in employment? Yes  No

If you are currently unemployed please provide details of a Guarantor/Sponsor who can guarantee that your course fees will be paid:

Name of Guarantor/Sponsor:	How long have you known your Guarantor/Sponsor?
Guarantor/Sponsor full address:	Mobile number:
Guarantor/Sponsor Email address:	

Ruach City Bible Institute does not accept financial responsibility for its students. All students are personally responsible for finding the funding for their course fees and expenses. You will only be allowed to proceed with your course and Graduate / receive a Certificate if you have paid your fees.

#### Certificate in Practical Theology Course fee payment

<p><b>Method of payment accepted:</b></p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Debit card</li> <li>• Credit card</li> <li>• Cheque</li> </ul> <p>(payee: Ruach City Church)</p>	<p>Payment options – please tick the option plan you will be paying:</p> <p><input type="checkbox"/> <b>Option 1</b> - £550 at enrolment [£50 discount]</p> <p><input type="checkbox"/> <b>Option 2</b> - £280 at enrolment &amp; £300 by the <b>end of Term 1</b> (end of April) [£20 discount]</p> <p><input type="checkbox"/> <b>Option 3</b> - £150 at enrolment &amp; 5 monthly payments of £90 (March, April, May, June, July). All payments to be paid by the <b>end of Term 2</b>.</p> <p><input type="checkbox"/> <b>Option 4</b> - £540 <b>Married Couple Discount</b> (married couple studying together) £140 at enrolment &amp; 5 monthly payments of £80 (March, April, May, June, July). All payments to be paid by the <b>end of Term 2</b>. [£60 discount]</p> <p><input type="checkbox"/> <b>Option 5</b> - £540 <b>Full Time Student Discount</b> £140 at enrolment &amp; 5 monthly payments of £80 (March, April, May, June, July). All payments to be paid by the <b>end of Term 2</b> (end of July). [£60 discount]</p> <p>The course fees are £600. In addition to tuition fees, students need funds to cover appropriate resources, Graduation package (hiring of gowns, photos), travel and other personal expenses.</p>
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### Fast Track Leadership Programme Course fee payment

<p>Method of payment accepted:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Debit card</li> <li>• Credit card</li> <li>• Cheque</li> </ul> <p>(payee: Ruach City Church)</p>	<p>Payment options – please tick the option plan you will be paying:</p> <p><input type="checkbox"/> <b>Option 1</b> - £280 at enrolment [£20 discount]</p> <p><input type="checkbox"/> <b>Option 2</b> - £100 at enrolment &amp; 4 monthly payments of £50 (April, May, June, July). All payments paid by the <b>end of Term 2</b> (end of July).</p> <p>The course fees are £300. In addition to tuition fees, students need funds to cover appropriate resources, Presentation Evening photo package, travel and other personal expenses.</p>
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### Hermeneutics and Homiletics Course fee payment

<p>Method of payment accepted:</p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Debit card</li> <li>• Credit card</li> <li>• Cheque</li> </ul> <p>(payee: Ruach City Church)</p>	<p>Payment options – please tick the option plan you will be paying:</p> <p><input type="checkbox"/> <b>Option 1</b> - £140 at enrolment [£10 discount]</p> <p><input type="checkbox"/> <b>Option 2</b> - £50 at enrolment &amp; 2 monthly payments of £50 (dates to be confirmed). All payments paid before the end of the course.</p> <p>The course fees are £150. In addition to tuition fees, students need funds to cover appropriate resources, Presentation Evening photo package, travel and other personal expenses.</p>
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### Introduction to 5-Fold Ministry Gifts Course fee payment

<p><b>Method of payment accepted:</b></p> <ul style="list-style-type: none"> <li>• Cash</li> <li>• Debit card</li> <li>• Credit card</li> <li>• Cheque</li> </ul> <p>(payee: Ruach City Church)</p>	<p>Payment options – please tick the option(s) you will applying for and paying:</p> <p><input type="checkbox"/> Apostle module - £90</p> <p><input type="checkbox"/> Prophet module - £90</p> <p><input type="checkbox"/> Evangelist module - £90</p> <p><input type="checkbox"/> Pastor module - £90</p> <p><input type="checkbox"/> Teacher module - £90</p> <p><input type="checkbox"/> Whole Course <b>Option 1</b> - £390 at enrolment [£10 discount]</p> <p><input type="checkbox"/> Whole Course <b>Option 2</b> - £400 (£100 at enrolment followed by 4 payments of £75 at the start of each module)</p> <p>The course fees are as stated above. In addition to tuition fees, students need funds to cover appropriate resources, Presentation Evening photo package, travel and other personal expenses.</p>
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**No payments are to be sent with your application form.**

Payments will be taken at enrolment if your application is accepted.

## 4. Qualifications/ Education

Please list your academic and professional qualifications with the dates they were obtained and any other education experience you have completed, as well as any current studies you are doing. Please comment below if you have *not* completed any qualifications.

<u>Subject</u>	<u>Qualification</u>	<u>Year</u>
Comments:		

## 5. References

Please supply details of two referees that we can contact to provide you with a reference. One must be an Elder/Pastor and the other referee should be a mature Christian who has known you for at least 3 years. No family members can act as a referee unless they are an Elder/Pastor.

***(Please inform your referees that a reference form will be sent to them by email which should be completed and returned promptly, so that there is no delay in your application being considered or you starting on the course).***

<u>Referee 1 – Elder or Pastor</u>	<u>Referee 2</u>
Full name:	Full name:
Email address:	Email address:
Mobile number:	Mobile number:
Relationship with referee:	Relationship with referee:
How long have you known this referee:	How long have you known this referee:

## 6. Personal Statement

Please briefly explain why you are applying for this course and why we should offer you a place. You need to write about your passion and enthusiasm for the subject you wish to study, what you want to achieve and what you would like to do after attending. This is a personal statement – it is about YOU. This is an opportunity to give a positive impression of yourself as a potential student.

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## 7. How did you hear about Ruach City Bible Institute?

Please tick all that apply?

<input type="checkbox"/> Ruach announcement	<input type="checkbox"/> Ruach News	<input type="checkbox"/> Ruach website	<input type="checkbox"/> Church leader
<input type="checkbox"/> Previous student	<input type="checkbox"/> CPT Graduation	<input type="checkbox"/> Ruach Radio	<input type="checkbox"/> LAP
<input type="checkbox"/> Other (please specify) _____			

### Data protection

Your personal details will be treated as confidential and kept for no longer than necessary. If you are accepted as a RCBI student the information you have provided on the application and diversity monitoring forms will become part of your student records, as well as enquiries made about you, e.g. references. Some of the information may be held on a computer database. The information will be kept confidentially by Ruach City Church, unless requested by an appropriate authority in regard to safeguarding or other legal enquiries.

I hereby give my consent to Ruach City Church/RCBI processing the data supplied in this application form for the purpose of becoming a student on a RCBI course.

Information from this application may be processed for purposes permitted under the General Data Protection Regulation. Individuals have, on written request, the right of access to personal data held about them. Ruach City Church/RCBI treats personal data collected during the student application process in accordance with its data protection policy. Information about how your data is used and the basis for processing your data is provided in Ruach's privacy notice and a copy can be obtained by emailing [admin@ruachcitychurch.org](mailto:admin@ruachcitychurch.org).

It is important that you give us accurate information. If you knowingly give us wrong information you may be suspended or withdrawn from the RCBI course.

You agree that in considering your application we will use and take account of:

- The information that you give us in assessing your suitability for the course and your ability to pay for the course;
- The result of any enquiries we make about you - these will include enquiries from any referees you have provided;
- Diversity monitoring.

**I confirm that the submitted information on this application form is correct and complete, and provide consent to the processing the data supplied by me.**

Signature:	Date:
Print name:	

Thank you for applying to study at the Ruach City Bible Institute (RCBI).

**Please regularly check your email or mobile phone voicemail as our communication with you will be through email or telephone.**

If you require further information please email: [rcbi@ruachcitychurch.org](mailto:rcbi@ruachcitychurch.org)

Please submit your application form via:  
 Email: [rcbi@ruachcitychurch.org](mailto:rcbi@ruachcitychurch.org) or hand deliver it to the Ruach Reception or information desk or by/ post addressed to:

**Private & Confidential**  
**Elder Jacqui Heslop**  
**RCBI Course Manager**  
**Ruach City Church**  
**122 Brixton Hill, London SW2 1RS**

If your form has been hand delivered, please email [rcbi@ruachcitychurch.org](mailto:rcbi@ruachcitychurch.org) confirming that your application has been submitted, as this will assist us in monitoring receipt of your application. Your email must state:

- a) The name of the course you have applied to;
- b) Date you submitted your application;
- c) How it was submitted (e.g. Reception / information desk and the location).

All submissions will be acknowledged within 1 week of receiving your application.

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Action	Comment	Initial
Date application form received:		
Acknowledgement of receipt sent (date):		
Reference 1 sent (date)/chased:		
Reference 2 sent (date)/chased:		
Reference 1 received (date):		
Reference 2 received (date):		
References accepted (date):		
Assessment grade:		
Invitation sent for open day (date):		
Invitation sent for enrolment interview (date):		
Interview comments:		
Accepted onto course:		
Any queries or follow up?		
Application not accepted:		
Applicant advised of application decision (date):		
Enrolment pack received:		
<b>Fees</b>		
Enrolment course fee payment received:	£	
Course fee option:		
Sponsorship details received:		

<b>Course applied for:</b>	
<b>Student number:</b>	(Course initials) _____ 2019 - ____